

FIRE ALARM PLAN

1. IF FIRE IS DETECTED

A. Pull the alarm box on your floor located near the elevator.

B. Do not attempt to extinguish the fire.

C. If an alarm sounds, exit the building immediately using the nearest stairs. Do not use the elevator. Make sure your pets are with you on a leash, or in a carrier. All residents should gather, away from the building, for a head count done by a board member. Everyone should be on one side, away from the fire equipment.

D. A board member will call 911 to make sure responders are on the way, if not already present.

E. Any resident with mobility issues should already have in place, an emergency plan for assistance to get to the first level. If help is needed to get to the first floor, the resident should wait closest to the stairwell on their floor if safely possible. First responders will go to that location.

F. Once outside, do not go back into the building until the all clear by the fire department.

G. If you have a pet, we suggest a window decal be displayed with that information. If you are not here during the fire alarm, responders will be notified of pets possibly inside those units.

H. All units should have an adequate number of smoke alarms inside that are tested each year.

I. As a reminder, no propane tanks are stored in the garage or on lanais. They are stored next to the grills under the pool gazebo, or during a storm, in the recycling enclosure.

J. Please note: False alarms for the fire department could result in a monetary fine. Fire alarm boxes are not to be touched, unless it is an actual emergency.